

# *Bylaws*

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### **PREAMBLE**

Pupil transportation is a basic contributor to an effective educational program and, in furtherance of this precept the SOUTH CAROLINA ASSOCIATION for PUPIL TRANSPORTATION is organized for and committed to the continued improvement of all aspects of this important and specialized educational service.

### **ARTICLE I - NAME**

The name of this Association shall be THE SOUTH CAROLINA ASSOCIATION for PUPIL TRANSPORTATION.

### **ARTICLE II - OBJECTIVES**

The objectives for the Association shall be a safer and more efficient transportation program; to serve as the spokesman for all who are engaged in pupil transportation; to bring together those involved in pupil transportation in the State of South Carolina for the purpose of exchanging information in an effort to share potential solutions to transportation problem areas; and to provide consistency in the pupil transportation program throughout South Carolina

### **ARTICLE III - MEMBERSHIP**

#### **Section 1.**

Membership in the SOUTH CAROLINA ASSOCIATION for PUPIL TRANSPORTATION shall consist of:

a. Active Membership - shall include persons actively performing transportation service functions in an administrative and/or supervisory capacity and any other persons employed by the State of South Carolina or a School District within the state who has worked in any phase of pupil transportation for tenure of three years or longer.

b. Associate Membership - any person who is actively interested in, engaged in, or associated with any phase of pupil transportation may become an associate member.

c. Industrial Membership - any industry engaged in or affiliated with the manufacture, distribution, advertising or any other commercial aspect of pupil transportation shall be eligible for an industrial membership.

d. Honorary Membership - The Board of Directors shall have the right to confer Honorary Memberships in the Association.

## **Section 2.**

Active members of the Association shall be entitled to all the rights and privileges of the association including the right to vote, hold office and to receive the benefits of special programs. All other classifications of membership shall be entitled to the rights and privileges of the association except The right to vote, hold office and to receive specific benefits which may be available only to active members of the Association.

## **Section 3.**

The Board of Directors shall have the power to approve all applicants or membership except that no individual may be denied membership on the basis of race, national origin, religion or sex.

## **Section 4.**

The annual dues for active and associate members of the Association shall be ten dollars (\$10.00). The dues for all other categories of membership shall be established by the Board of Directors. The fiscal year for the Association shall be July 1 to June 30 and all dues shall be for the period of time commencing July 1 of each year extending for twelve (12) consecutive months.

## **Section 5.**

Any individual or industrial member of the Association who shall make application and payment of the appropriate dues prior to June 30, 1996, shall be identified as a charter member of the Association.

## **ARTICLE IV - OFFICERS**

### **Section 1**

The officers of the association shall be the President, the Vice-President-President-Elect, the immediate Past President, the nine elected members of the Board of Directors, representing the following counties;

- (1) Berkeley, Charleston, Dorchester;
- (2) Calhoun, Clarendon, Lee, Orangeburg, Sumter, Williamsburg;
- (3) Dillon, Georgetown, Horry, Marion;
- (4) Chesterfield, Darlington, Florence, Marlboro;
- (5) Chester, Fairfield, Kershaw, Lancaster, Richland, York;
- (6) Abbeville, Anderson, Greenville, McCormick, Oconee, Pickens;
- (7) Cherokee, Greenwood, Laurens, Newberry, Spartanburg, Union;
- (8) Aiken, Bamberg, Barnwell, Edgefield, Lexington, Saluda;
- (9) Allendale, Beaufort, Colleton, Hampton, Jasper;

### **Section 2.**

The Vice President-President-Elect shall hold office for the period of one year beginning at the close of the annual conference, following the election of the Vice President-President Elect at the annual meeting of the Association and shall become President of the Association beginning one year from the close of the annual conference following the election as Vice President-President-Elect. The Vice President shall serve as active chairman of the Board of Directors in the absence of the president and perform such other duties as may be required by the President. The Vice President will serve as a member of the nominating committee and the program committee,

### **Section 3.**

The President shall hold office for the period of one year or until the new President takes office. It shall be the duty of the President to preside or to arrange for presiding officers at all meetings and Chair the Program Committee, which shall prepare the program, in conjunction with the Board of Directors, to prepare the program for the annual meeting of the Association. The President shall appoint all committees not otherwise provided for. The President shall be chairman of the Board of Directors and shall call meetings of the Board whenever the President deems it necessary or whenever the President is requested to do so by a majority of the members

of the Board. The President shall perform all other duties normally pertaining to the office of President.

#### **Section 4.**

The immediate Past President shall serve a one-year term immediately following the term as President as an officer and voting member of the Board of Directors. The past President shall serve as a member of and chairman for the Nominating Committee.

#### **Section 5.**

The Board of Directors shall be composed of the President, the Vice President-President-Elect, the Past President and nine regional directors elected from and representing geographical regions in the state.

#### **Section 6.**

The members of the Board of Directors shall be elected for one Three-year term in office end They may not themselves as a member of the Board of Directors without an intervening period of at least one year.

### **ARTICLE V - ELECTION OF OFFICERS AND BOARD OF DIRECTORS**

#### **Section 1.**

The election of the Vice President-President Elect and members of the Board of Directors shall be conducted at the annual meeting of the Association by secret ballot. The nominating committee shall present a slate of candidate(s) for the officers to be filled. Any active member of the Association in good standing is eligible to hold office and may be nominated by the nominating committee or by nomination from the floor. The nominations for each office shall be acted upon separately by the membership at the annual meeting. The arrangements for the preparation of secret ballots, tabulating and announcing the results and other details concerning the election shall be lie responsibility of the Board of Directors.

#### **Section 2.**

Nominations for Regional Directors shall consist of individuals working in the geographical region whose place on the Board of Directors is subject to election. Voting for Regional Directors shall be restricted to those members who work in the geographical region represented by the director. An individual serving as a regional Director on the Board of Directors who shall move out of the region from which individual was elected, shall be replaced by the Board of Directors for the unexpired portion of the individual's term at the first Board of Directors' meeting following the individual's move.

### **Section 3.**

In the event of a tie in the election of an officer, The Board of Directors may provide for a runoff election at the annual meeting, or the runoff election may be conducted by a mail ballot sent to all duly registered active members of the Association attending the annual meeting at which the tie vote occurred.

### **Section 4.**

In case of vacancy in the office of President, the Vice-President-President-Elect shall immediately succeed to the office of President and serve for the remainder of the term.

### **Section 5.**

In case of vacancy in the office of Vice-President or President-Elect, a special election shall be held in a manner prescribed by the Board of Directors

### **Section 6.**

Any vacancy occurring for a member of the Board of Directors shall be filled by the remaining members of the Board of Directors for the unexpired term.

## **ARTICLE VI - BOARD OF DIRECTORS**

### **Section 1.**

The Board of Directors derives its power from and shall be responsible to the membership of the Association. It shall have the corporate responsibility for the Association including the authority to:

- a. receive and implement the resolutions of the membership, provided said resolutions are legal, feasible and not in conflict with the adopted Bylaws
- b. authorize the appointment of special commissions and committees.
- c. approve an agenda for annual business meeting.
- d. adopt policies for the operation of the Association.
- e. adopt the annual budget of the Association.
- f. appoint a secretary for the Association or select an executive secretary and determine the term and conditions of his employment.

g. establish dates, location and fees for the annual convention.

**Section 2.**

A majority of the voting members of the Board of Directors at any duly called meeting shall constitute a quorum.

**ARTICLE VII - ANNUAL MEETING**

**Section 1.**

The annual meeting of the Association shall be held at such time and place as shall be determined by the Board of Directors.

**Section 2.**

A quorum at the annual meeting shall consist of a majority of the active members duly registered and in attendance at the annual meeting.

**ARTICLE VIII - COMMITTEES**

**Section 1.**

The standing committees of the Association shall consist of an Audit Committee of three members, a Nominating Committee composed of the Past President of The Association and four additional members; a Legislative Committee composed of five members, and a Bylaw Committee composed of not less than seven nor more than nine members.

**Section 2.**

The President of the Association shall serve an ex-Officio, non-voting member of all standing committees.

**Section 3.**

Other committees may be authorized by the Board of Directors.

**ARTICLE IX - DISSOLUTION OR LIQUIDATION**

No part of any income; revenue or grant to the Association shall inure to the material or pecuniary benefit of a member, officer, or any private individual (except that reasonable compensation may be paid for services rendered in connection with one or more of its purposes),

and no member, officer, or any private individual shall be entitled to share in the distribution of any of the assets of the Association or its dissolution or liquidation. In the event of such dissolution or liquidation, the assets of the Association, after payment of debts and obligations, shall be transferred to an organization with federal tax exemption for charitable and educational uses and purposes similar to those of the Association which is not a private foundation within the meaning of the federal tax laws. The exempt organization shall be designated by the final Board of Directors of the Association.

## **ARTICLE X - PARLIAMENTARY AUTHORITY**

The most recently published edition of Robert's Rules of Order Revised shall govern in all official meetings of the Association.

## **ARTICLE XI- AMENDMENT OF THE BYLAWS**

### **Section 1.**

Upon approval of the Board of Directors, a proposed amendment may be submitted by E-mail ballot to the active members of the Association. Said proposed amendment shall be declared passed by the Board of Directors if a majority of those voting in the mail ballot shall have voted in the affirmative.

### **Section 2.**

After prior notification by Email to the active members of the Association, an amendment to the Bylaws may be proposed at the annual meeting of the Association and, if approved by two-thirds of the active members registered at the annual meeting, shall become effective immediately following the adjournment of the last session of the annual meeting at which the amendment was adopted.

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